

14th April 2010

Dear Parents

ECO SWAP SHOP

Your daughter took part in a Creative Day on the last day of the Spring Term, in preparation for our ECO Swap Shop Show, on **Tuesday 20th April at 7.30pm** in the Centenary Hall.

As rehearsal time is limited in the week prior to the show, we intend to finalise preparations between 4pm and 7.30pm on the day of the performance. Therefore, we request permission that the majority of Year 7 girls remain in school during that time, particularly if they are directly involved in the event. We intend to provide your daughter with refreshments at the end of the school day and we suggest that she brings a change of clothes for the evening.

Please would you kindly arrange to complete the attached reply slip and return it to your daughter's form tutor, as soon as possible. It is expected the event will finish by 9pm. Please do not forget to order your tickets for the show (available from the box office) and sort out any items/accessories that you wish to donate to the swap shop.

Yours sincerely

Mrs B Jones
Head of Lower School

.....
REPLY SLIP

.....
ECO SWAP SHOP

Name..... Form

*I give / do not give permission for my daughter to remain in school between 4pm and 7.30pm on **Tuesday 20th April**.

*Please delete as appropriate.

I will arrange collection of my daughter after the event.

SignedParent / Guardian Date.....