

February 2010

Dear Parents

**Year 10 Parents' Evening - Tuesday 23<sup>rd</sup> March 2010**

I am writing to invite you to the Parents' Evening to be held on Tuesday, 23<sup>rd</sup> March 2010, from 4.45 – 7.30pm. Both Form and Subject Teachers will be present in the Williams Hall. On this occasion boys are warmly invited to take part and are expected to attend in school uniform.

Please note that, with the advent of more modular GCSEs, your son may well be taking a number of external papers this summer alongside the normal internal exam timetable. His teachers will obviously talk you through this at the parents' evening. If you would like to have a look at the examination timetable beforehand, there is a link on the school website (<http://www.merchanttaylor.com/senior-boys/gcse-summer-timetable.html>).

We will be organising the timetable for interviews and I attach a list of your son's subject teachers. Please express your preference for an "early" (4.45 – 6.00pm) or "later" (6.10 – 7.30pm) group of appointments, although unfortunately we cannot guarantee to meet all requests. Mr Craig (Deputy Head Academic) and I will speak to parents at 6.00pm

In view of the numbers involved I would be grateful if you would keep the interviews brief (a maximum of 5 minutes). Matters requiring longer discussion should be taken up at another time; my staff and I are always pleased to see any parents by appointment.

Please return the list to the School Secretary via your son's Form Tutor by Monday 1<sup>st</sup> March in order to allow enough time to schedule appointments.

Yours sincerely

D H Cook

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