

20th January 2010

Dear PARENTS' NAME

**Merchant Taylors' Girls' School, Music Department Tour to Leuven, Belgium.
Sunday 11 July – Sunday 18 July 2010**

Just to keep you informed, I have changed the tour company for the Belgium Trip from Rayburn Tours Limited to NST since the Rayburn group were trying to charge more than originally agreed. Therefore the price remains the same.

NST Music Group are a long established and highly regarded company in the schools travel business, ABTA and ATOL bonded, and a full member of the School Travel Forum.

I have received a deposit of £50 from you. The balance of £450 needs to be paid by the end of this term. It is therefore up to you, whether you would like to pay in three instalments of £150, for January, February and March, or in full by the end of term.

Cheques should be made payable to Merchant Taylors' Girls' School.

I have decided to take the Belgium Choir to the Women's World Day of Prayer, which is a lovely annual event held in a local church. This event will take place on Friday 5th March in the afternoon. We shall be singing two of the songs from the concert programme for Belgium. I shall notify you nearer the date with further details and arrangements. Parents are welcome to attend the event.

If you have any queries, please do not hesitate to contact me at school.

Yours sincerely

J A Thompson (Mrs)
Director of Music