



Admissions Policy 2009/10 for Overseas Students

Sixth Form Boys', Senior and Junior Boys' Schools

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Sixth Form Girls' and Senior Girls' Schools

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Mixed Infants' and Junior Girls' School [Stanfield]

Contact Head's PA: Mrs M Langham

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Admissions Procedure for Overseas Students

It is envisaged that the majority of non-EEA* Overseas Student enquiries will be post-16 students entering the Sixth Form.

Applications will be considered for non-EEA pupils aged 4-16, provided they have entered the UK as dependents of their parents or legal guardians and fulfil the admission criteria of local pupils applying for a place. *See General Admissions Policy.*

For Sixth Form Entry

1. Prospectus

Following an initial enquiry, the Schools' prospectus, registration form and related information will be posted to parents.

2. Registration

The Overseas Registration Form should be completed by parents, with the personal statement completed by the applicant, and returned to the appropriate Admissions Officer with a non-refundable registration fee of UK Sterling £250 per student [cheque payable in UK Sterling to "Merchant Taylors' Schools"].

3. A-Level Choices

An A-level subject options form should also be completed and returned to the appropriate Admissions Officer.

4. UK Guardian

For an overseas student who will not be living with his/her parents in the UK, it is essential that they have a legal guardian with whom they live in the UK, and who is responsible for the student's welfare. Merchant Taylors' Schools are day schools, and do not offer boarding facilities, accommodation or guardianships.

* EEA = European Economic Area

Entry Criteria

- a) Overseas sixth form applicants should attain the equivalent of 7 x UK GCSEs at Grade B, with Grade A*/A in their chosen A-level subjects. This is often difficult to equate to overseas examination results.

Confirmation of overseas examination results should be faxed or emailed to Merchant Taylors' Schools by the student's current school as soon as they are known.

The Headteachers have discretion to relax these requirements if it is believed that a particular student would benefit from the education offered at Merchant Taylors' Schools' Sixth Form.

- b) A well presented personal statement, hand-written in English by the applicant, 1000-1500 words, which might include:
- Your interests and why you enjoy them so much.
 - What achievements you have had? Have you held any special positions in or out of your present school?
 - Do you have artistic, sporting, musical or other cultural interests and talents?
 - What are your plans for the future? What do you see yourself doing in your adult life? What ambitions do you have?
 - Explain why you want to join Merchant Taylors' Schools and tell us what you would bring to the community here.
- c) A favourable academic reference from the applicant's current school which Merchant Taylors' Schools will request directly.

- d) It is important to establish that the applicant has a good command of the English Language and will be able to cope with the challenge of learning in this high-achieving School where all lessons are delivered in English. We recommend applicants visit www.IELTS.org for further information with a view to gaining an appropriate level for UK university entry which may follow Sixth Form study. Many universities request IELTS Level 6 or 7.

Offer of a place in the Sixth Form

- i. Following a successful application, an offer letter will be presented to the parents of the applicant, who, if they wish to accept the offer, should complete and return the Acceptance Form with the required Fee Deposit to secure the place.
- ii. Following receipt of a completed Acceptance Form and Fee Deposit, the Schools will issue a Visa Letter and act as a 'sponsor' for the applicant. A Visa Letter is a formal letter from the Schools to the applicant containing or confirming the offer of a place at the Schools. A valid Visa Letter/CAS will allow the sponsored applicant to apply to the Authorities to gain entry into the UK, via the Home Office UK Border Agency Tier 4, Child Student, Points Based System.
- iii. From February 2010, Visa letters will be replaced by a Confirmation of Acceptance for Studies (CAS) issued following receipt of a Completed Application Form and Fee Deposit

School Fees

All amounts shown are in UK Sterling. All payments to the School may be made by cheque, in UK Sterling, payable to "Merchant Taylors' Schools".

Annual Tuition Fees for Sixth Form & Senior Schools	£8424
Termly Tuition Fees for Sixth Form & Senior Schools	£2808
Annual Dinner Fees for Sixth Form & Senior Schools	£435
Termly Dinner Fees for Sixth Form & Senior Schools	£145

Overseas Deposit and payment of School Fees

To secure a place at the Schools, a non-refundable deposit of one full term's fees [£2808] is payable, with the completed Acceptance Form. This will be credited against the first term's fees and will be shown on the first fees bill.

Fees are due and payable in full before the school term to which they relate. There is no provision for instalment payments for overseas pupils.

If in the event a student does not take up a secured place at the School, a full term's fees will become payable and charged, as stated in the terms and conditions. Therefore, the Overseas Deposit serves to secure a place and also pays for the first term's fees whether or not the student takes up the place.

Scholarships, Bursaries and Discounts

There are no scholarships, bursaries or discounts available to overseas students.

Learning Difficulties and Disabilities

In the selection process, every step will be taken to accommodate the needs of those with a specific learning difficulty or disability (LDD), any physical difficulties and those pupils for whom English is an additional language. Individual cases will be given further consideration before selection and may be interviewed.

Useful websites

- Merchant Taylors' Schools
www.merchanttaylors.com
- Merchant Taylors' Schools are registered with the Home Office UK Border Agency as a **Licensed Sponsor**. Overseas students who have been sponsored by Merchant Taylors' Schools should, in most cases, apply for entry to the UK via Tier 4, Child Student route of the Home Office UK Border Agency.
www.ukba.homeoffice.gov.uk/
- For further information on IELTS
www.ielts.org/

Note: Fees quoted in this document are for the academic year 2009/2010 and are subject to annual review.

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E&OE