



MERCHANT TAYLORS' SCHOOLS

GENERAL ADMISSIONS POLICY

Boys' Junior & Senior School

Contact Admissions Officer: Mrs P Saffer

0151 949 9333 admissionsMTBS@merchanttaylors.com

Girls' Senior School

Contact Admissions Officer: Mrs S Barrington

0151 932 2414 admissionsMTGS@merchanttaylors.com

Mixed Infants' & Girls' Junior School (Stanfield)

Contact Head's PA: Mrs M Langham

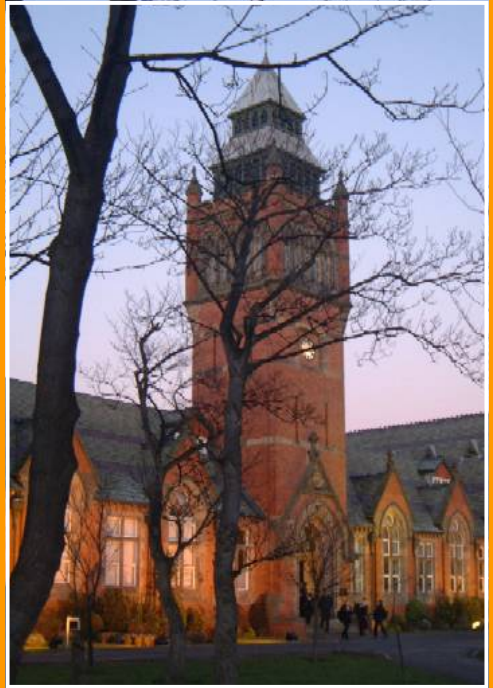
0151 924 1506

admissionsSTANFIELD@merchanttaylors.com

www.merchanttaylors.com



Senior Girls' School



Senior Boys' School



Stanfield Mixed Infants & Junior Girls



Junior Boys

Why choose Merchant Taylors' Schools...?

Merchant Taylors' Schools are a *unique* family of schools offering independent education to pupils aged 4-18 years. The infants are co-educational, after which the junior and senior schools offer the benefits of single-sex education from 7-18 years. Each senior school has a dedicated Sixth Form tailored to the specific needs of the students. Our aim is to educate every pupil in the fullest sense so that they realise their academic and personal potential.

The schools have all the benefits of single-sex education, in happy and caring communities where girls and boys feel valued and can develop self-confidence and independence. When they leave school they are fully equipped to face the challenges of life that lie ahead.

Admission to Merchant Taylors' Infant and Junior Schools

At Stanfield Infant and Junior Girls' School, the infant section is co-educational from 4-7. The girls then remain at the school which assumes single-sex status whilst the boys transfer to the junior boys' school situated on the senior boys' school site.

Assessment and testing for entry into the infant and junior schools takes place throughout the year. Entry is considered at any time between the ages of 4-11 years.



Admissions' Procedure 11+

Admission to Year 7 is by competitive examination, comprising English, Mathematics and a Reasoning test. The 11+ Entrance Examination takes place annually at the end of January or beginning of February.

Prospectus

Following an initial enquiry, a School prospectus, registration form and related information will be posted to parents.

Registration

A registration form should be completed and returned to the appropriate Admissions Office with the non-refundable fee. Following registration, sample past papers are provided.

Financial Assistance

From November, parents of all registered pupils will receive an information pack regarding the Schools' Assisted Places Scheme. Eligible parents should complete and return the Assisted Place application form [AP1] by the date shown. The Schools cannot accept applications for financial assistance after the entrance examination has taken place.

11+ Entrance Examination Day

Details of the Entrance Examination day itinerary and results procedure will be posted to parents in early January.

Results

In February, offers of places for Year 7 admission in September will be made to those pupils who reach the academic standard required. The possible results are:

- The offer of a full fee-paying place
- The offer of a School Assisted Place
- The offer of a Discretionary Award or Scholarship
- The offer to go on a waiting list for a full fee-paying place or assisted place
- No offer.

Acceptance

To formally accept an offered place, parents must complete and return an Acceptance Form with the non-refundable deposit of £300, which is credited to the Autumn Term fees account.

Welcome Evening

Following receipt of Acceptances, and prior to Year 7 admission in September, a Welcome Evening is held for new pupils and their parents during the Summer Term.

Admission to Years 7-10

Applications for entry to Merchant Taylors' Senior Schools for Years 7, 8, 9 or 10 will always be considered and once parents have contacted the appropriate Admissions Officer, the procedure is similar to the 11+, i.e. entry is dependent upon the required academic standard being reached in English, Mathematics and a Reasoning test, with some spoken and written questions in Languages and the Sciences.



Admission to the Sixth Form



Both the boys' and girls' senior schools have Sixth Forms on site. Pupils are welcome to enter Merchant Taylors' from other secondary schools. The Sixth Form achievements are second to none with results that place each of the schools in the top 50 for A level results nationally (data from The Times survey).

An Open Evening is held to which pupils and parents are invited to consult all subject teachers and discuss AS/A2 options and career prospects.

Interviews are held before the Easter holiday and pupils meet with Heads of Department of their chosen AS subjects, Head of Sixth Form, Head of Careers and the Headmistress or Headmaster. Conditional offers are made dependent upon GCSE grades.

Sixth Form entry criteria and the subjects offered are sent to students' parents upon request. Please contact the appropriate Admissions Officer for more details.

Current Fees

The current fees are published in the prospectus. There is a 10% discount available for siblings of pupils currently in the schools.

Merchant Taylors' Assisted Places Scheme

Merchant Taylors' Schools maintain a bursary fund in order to provide financial assistance with fees for parents who could not otherwise afford them at Senior School. In the last academic year over 20% of senior pupils' parents were offered some form of financial assistance. Financial assistance with fees, in the form of School Assisted Places, is awarded on academic merit dependent upon joint parental income. Parents are required to provide detailed financial documentation when applying and these are means-tested every year to ensure continued eligibility.

Discretionary Awards

In some cases the Headteachers will award a Discretionary Award which can vary in amount. If parents, who are outside the financial eligibility of the Assisted Places Scheme, apprise the Headteachers of any extenuating circumstances which would make it difficult for them to pay full fees, there may be some circumstances in which there may be help with fees but as this fund is limited, awards are linked to academic merit and available for a short period of time.

Scholarships

Scholarships may be considered for outstanding achievements in the areas of sport, music and academic success. A discretionary contribution may be awarded.

Learning Difficulties and Disabilities

In the selection process, every step will be taken to accommodate the needs of those with a specific learning difficulty or disability (LDD), any physical difficulties and those pupils for whom English is an additional language. Individual cases will be given further consideration before selection and may be interviewed.

Overseas Students

Please refer to "Admissions Policy for Overseas Students".

Policies and Procedures

The following policies can be downloaded from the school website, www.merchanttaylor.com or sent to parents on request.

- Safeguarding Children and Child Protection Policy
- Admissions Policy
- Policy for pupils with Learning Difficulties and Disabilities
- Health and Safety Policy for Educational Visits (coming soon)
- The Complaints Procedure

The following policies are particular to each of the Schools and therefore if you wish to view the policy, please contact the Admissions Officer of the relevant school

- Discipline and Exclusions Policy
- Curriculum Policy
- Policy for the Prevention of Bullying
- Rewards and Sanctions Policy
- The record of registered complaints under the formal procedure

For the following information, please go into the relevant sections of the website, www.merchanttaylor.com

- Academic Performance Record
- Staff Register and Summary of Qualifications

The Chairman of Governors of Merchant Taylors' Schools is Mr Leo Coligan. He can be contacted via Bursar's Office, Merchant Taylors' Schools, Crosby, Liverpool L23 0QP, Tel: 0151 949 9325 .

