

## Senior Girls

Merchant Taylors' Schools  
Liverpool Road, Crosby, Liverpool L23 5SP  
Telephone: 0151 924 3140  
Email: [pamtgs@merchanttaaylors.com](mailto:pamtgs@merchanttaaylors.com) [www.merchanttaylors.com](http://www.merchanttaylors.com)

Headmistress: **Mrs LA Robinson MEd BA(Hons) NPQH**  
Headmistress's PA: **Mrs J Baccino**



**MERCHANT  
TAYLORS'  
SCHOOLS**

For Boys and Girls  
aged 4 to 18 years

October 2017

Dear Parents

### Arrangements for Prize-Giving 2017

I am pleased to invite you to Prize-Giving which this year is to be held on **Friday, 17<sup>th</sup> November** at 11:00am in the Liverpool Philharmonic Hall. The arrangements for the day are outlined below. The guest speaker is Clare Lilley, an old girl, CEO of the Yorkshire Sculpture Park.

Please apply online for your complimentary tickets via trybooking <https://www.trybooking.co.uk/CPK> and tickets will be sent to you in due course. **Please note admittance for parents is strictly by ticket only as directed by the Royal Philharmonic Staff.**

#### Instructions for girls:

1. All girls, including the Sixth Form should be registered in school (see details below)
  - a) Senior Choir / Chamber Choir: Register 8:30am (CHall) Depart 8:40am
  - b) Middle School Choir / Chamber Choir: Register 8:30am (Mu1) Depart 8:40am
  - c) Remainder of School: Register 9:30am Depart by 10:00am

Girls not in choirs may arrive in school at the usual time of 8:35am if this is more convenient, eg if they travel by private bus.

Sixth Form girls who have their own cars should not take them to the Philharmonic Hall for reasons of insurance and parking.

2. The ceremony will begin at 11:00am and it is estimated that it will finish by approximately 1:15pm. Parents should make their way to numbered seats in the rear balcony. **Tickets will be checked by the Royal Philharmonic staff on arrival.**
3. After the ceremony, transport by bus back to school will be available for all girls. Girls who wish to return to school on the bus must indicate this clearly on the reply slip.
4. All school buses will depart at the usual time 4.00pm from MTGS. Girls may have lunch at 1.45pm and can be supervised until 4.00pm. A senior member of staff will oversee these arrangements.  
Girls who wish to stay in school under supervision, should indicate this clearly in the reply slip.

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5. Girls below Sixth Form level not returning to school by bus may not have lunch in cafes etc in Liverpool unless accompanied by a parent/adult and all girls are reminded that their behaviour throughout the day should be exemplary and in accordance with School Rules.  
**Girls must not take any bags on the buses, including a change of clothing.**
6. PARENTS ARE ASKED NOT TO TAKE THEIR DAUGHTERS OR ANY OTHER GIRL HOME IF THEY HAVE INDICATED THAT THEY ARE GOING TO RETURN TO SCHOOL ON THE BUS.
7. Reminder: There will be no lessons on Prize-Giving Day and school will be closed after 4:00pm.

Yours sincerely

Mrs L A Robinson

*Prize Giving arrangements following the ceremony*

**To be returned by Wednesday 8<sup>th</sup> November**

Daughter's Name:

Form:

AFTER THE CEREMONY

1. Do you wish your daughter to return to school on a school bus?

Yes

No

IF **YES** PLEASE TICK **ONE** OF THE FOLLOWING

• I wish my daughter to make her own way home as soon as she arrives back at school.

Yes

OR

• I wish my daughter to have a snack lunch in school and remain in school, supervised until 4.00pm.

Yes

OR

• I wish my daughter to have a snack lunch and leave school at a time specified in the box below.

Yes. The time she will be leaving school  
is \_\_\_\_\_

**PLEASE NOTE: IF THIS IS NOT RETURNED TO SCHOOL, FOR HEALTH AND SAFETY REASONS, WE WILL INSIST THAT YOUR DAUGHTER RETURNS TO SCHOOL AND BE SUPERVISED UNTIL 4.00 PM**

*The School does not accept responsibility for any girl not returning to school on the school bus.*

Signed .....(Parent/Guardian) Date .....