Senior Girls

Merchant Taylors' Schools
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Headmistress: **Mrs LA Robinson MEd BA(Hons) NPQH**
Headmistress's: PA: **Mrs J Baccino**

MERCHANT TAYLORS' SCHOOLS

For Boys and Girls aged 4 to 18 years

February 2018

Dear Parents

I have pleasure in inviting you to a Parents' Evening on **Wednesday 14th March** to discuss with members of staff your daughter's work and general progress. We believe it will be helpful to all concerned if your daughter is present at this evening and therefore, the invitation is extended for her to accompany you, if you both wish.

The evening will span from 5:00pm to 8:00pm and we ask that, if you wish to meet with all subject staff, you arrive no later than 7:00pm. Your daughter will be making appointments on your behalf with her subject teachers and form tutor. To maintain a constant progression throughout the evening, there will be a bell rung at five minute intervals to remind staff and parents of the need to draw discussions to a close.

If there is any matter on which you wish to consult me or Mrs Wadsworth, Assistant Headteacher KS4, we will both be available during the evening.

It would help us to make suitable arrangements if you would kindly fill in the slip below and ask your daughter to return it to her form tutor by Friday 9th March.

Yours sincerely

Mrs L A Robinson
Headmistress

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Reply slip Please return by Friday 9th March

Year 10 Parents' Evening – Wednesday 14th March

Daughter's Name……. Form ……

I / We shall/shall not be able to accept the invitation for Wednesday 14th March
Please delete as appropriate.

Signature of Parent/Guardian ……

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