



For Boys and Girls
aged 4 to 18 years

August 2018

Dear Student or Parent/Guardian,

GCSE EXAMINATIONS AUGUST 2018 REVIEW OF RESULTS SERVICE

Following GCSE results, the final date for a review of results will be 20th September 2018 (except for copies of scripts – see below)

The following services are available:

1.	A clerical check	-	£8.05
2.	A request for a review of marking	-	£37.55
3.	The return of the original script	-	£11.30 (Deadline 27.09.18)
4.	Copy of a reviewed script	-	£13.95

NB: These prices are per component or module but the fee will be returned if the **grade** (not mark) changes. If the overall grade changes, all reviewed units are free of charge even if the individual unit grade(s) did not change.

There are three possible outcomes:

- The original mark may be confirmed as correct and there will be no change to the grade;
- The original mark may be raised so that the final grade may be higher than the original grade received;
- The original mark may be lowered so that the final grade may be lower than the original grade received.

For these services, please complete the attached form and return it to me by the relevant date with your son's signature and cash or a cheque for the relevant fee made payable to **MTBS**.

Yours faithfully,

Jeanette Blease
Examinations and Academic Officer

E-mail j.blease@merchanttaylor.com
Telephone: 0151 949 9354

GCSE REVIEW OF RESULTS

NAME: ADDRESS:

CANDIDATE NO.

FORM: CONTACT NO:

I give permission for the School to obtain the following services on my behalf.

Signature of Student Date

TO BE COMPLETED BY CANDIDATE/ HEAD OF DEPARTMENT (as appropriate)

SUBJECT:				
Module/ Subject Code				
BOARD				
Clerical check	£ <input type="checkbox"/>	£ <input type="checkbox"/>	£ <input type="checkbox"/>	£ <input type="checkbox"/>
Original script	£ <input type="checkbox"/>	£ <input type="checkbox"/>	£ <input type="checkbox"/>	£ <input type="checkbox"/>
Review	£ <input type="checkbox"/>	£ <input type="checkbox"/>	£ <input type="checkbox"/>	£ <input type="checkbox"/>
Original mark				
Requested by: Candidate or HOD	<small>Candidate (Please tick)</small> <input type="checkbox"/>	<small>HOD (Please tick)</small> <input type="checkbox"/>	<small>Candidate (Please tick)</small> <input type="checkbox"/>	<small>HOD (Please tick)</small> <input type="checkbox"/>
Cash £ Cheque £	Fee	Fee	Fee	Fee

FOR ADMINISTRATION PURPOSES ONLY

Date sent to Board			
Date acknowledged			
Date received			
Result of remark			
Date sent to Candidate /HOD			
Date refund requested			
Date refund returned			

Circulation: Candidate **HOD/ Head of Year**
 PASS **School File** **Process complete**