

For Boys and Girls aged 4 to 18 years

August 2019

Dear Student or Parent/Guardian,

GCSE EXAMINATIONS 2018-19 REVIEW OF RESULTS SERVICE

Following GCSE results, the final date for a review of results will be 19th September 2019.

The following services are available:

A clerical check
 A request for a review of marking
 The return of the original script
 Copy of a reviewed script
 £8.05
 £37.55
 £11.30
 £14.35

NB: These prices are per component or module but the fee will be returned if the **grade** (not mark) changes. If the overall grade changes, all reviewed units are free of charge even if the individual unit grade(s) did not change.

There are three possible outcomes:

- The original mark may be confirmed as correct and there will be no change to the grade;
- The original mark may be raised so that the final grade may be higher than the original grade received;
- The original mark may be lowered so that the final grade may be lower than the original grade received.

For these services, please complete the attached form and return it to me by the relevant date with your son's signature and cash or a <u>cheque for the relevant fee</u> made payable to *MTBS*.

Yours faithfully,

Jeanette Blease

Examinations and Academic Officer

E-mail <u>i.blease@merchanttaylors.com</u>

Telephone: 0151 949 9354

GCSE REVIEW OF RESULTS

NAME:		ADDRESS:		
CANDIDATE NO.				
FORM: CONTACT NO:				
I give permission for the School to obtain the following services on my behalf.				
Signature of Student Date				
TO BE COMPLETED BY CANDIDATE/ HEAD OF DEPARTMENT (as appropriate)				
SUBJECT:				
Module/ Subject Code				
BOARD				
Clerical check	£	£	£	£
Original script	£	£	£	£
Review	£	£	£	£
Original mark				
Requested by: Candidate or HOD	Candidate HOD (Please tick)			
Cash £ Cheque £	Fee	Fee	Fee	Fee
FOR ADMINISTRATION PURPOSES ONLY				
Date sent to Board				
Date acknowledged Date received				
Result of remark				
Date sent to Candidate /HOD				
Date refund requested				
Date refund returned				
Circulation: Candidate HOD/ Head of Year PASS School File Process complete				