



**North West
Boroughs Healthcare**
NHS Foundation Trust

Sefton 0-19 Services
Switch House

Northern Perimeter Road
Bootle
Liverpool
L30 7PT

Our Ref: Lancaster year 11

Date: September 2019

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Dear Parent/Carer

In line with Government policy, the School Health Service is aiming to involve all children and their families in how health resources are effectively targeted in the future. In order to achieve this, during this term your child will be involved in completing a simple online questionnaire about their health, wellbeing and lifestyle behaviour.

The questionnaire gathers information about the needs of children and young people, as identified by them and then offers an opportunity to provide intervention at an early stage. Information for the health needs assessment is collected via an online portal – HAPI (Health Awareness Prevention and Intervention) – that will help to identify any issues that may impact on the health and well-being of your child.

Once completed, the data is reviewed by Specialist Community Public Health Nurses (School Nurses) and your child may be seen at their own request or at the request of the School Health Team if required.

If your child has a special education need (s) and or disability, please contact your school nurse to discuss the suitability of questionnaire for your child and how we can best support them to complete if appropriate. The results of these questionnaires are looked at in conjunction with the child's health record and will not affect any support a child or young person receives in relation to their disability or diagnosis.

In addition, any emerging themes are used to tailor a bespoke public health plan for the school so that group health education sessions can be delivered.

The Trust takes the confidentiality of its patients and their carers very seriously and will only share person-identifiable information outside the organisation with the person's explicit consent, unless there is a legal reason to share without it.

The Trust will record routine information about your child, such as your child's full name, address, date of birth, sex, ethnicity, details of their GP and school and your details. The information will be held electronically or in a paper care record and will

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Chairman: Helen Bellairs Chief Executive: Simon Barber
Trust Headquarters, Hollins Park House, Hollins Lane, Winwick, Warrington, WA2 8WA
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be stored securely. The Trust's legal basis for collecting, using and storing information is to enable it to perform its public task in providing direct health care to its patients (and their carers where applicable).

If you would like further information on how the Trust handles and uses the information it collects, please see the Fair Processing Notice on the website (www.nwbh.nhs.uk). Alternatively, you can ask the Trust's Information Governance Team to send a copy to you, either by emailing IG@nwbh.nhs.uk or telephoning 01925 664485.

If you do not wish your child to take part in the online health reviews, please ensure you notify your child's School Teacher in writing of your wishes following receipt of this letter.

If you have any concerns or require further support, please contact the School Health Team on;

0151 247 6354 or visit www.nwbh.nhs.uk/school-nurses-sefton

Yours Sincerely



Sara Harrison
Head of Operations – Sefton 0-19

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