

## **Ian Robinson Sports Centre Casual Fitness Instructor Job Information**

Ian Robinson Sports Centre at Merchant Taylors' Schools Crosby, Liverpool are seeking a highly motivated individual to act as a Fitness Instructor on a non-contractual basis. Hours of work cannot be guaranteed due to unknown service demand. The majority of work will take place during evenings, weekends and school holidays. All candidates must be flexible in their approach to work, highly skilled and suitably qualified within the area.

### **Job Description**

- Deliver Inductions and Fitness Classes of a specific nature available for all clients.
- Devise regular updates on all issues directly relating the clients of the Fitness Suite.
- Identify and report all maintenance defects.
- Perform daily, weekly and monthly equipment inspections of all equipment and record appropriately.
- Ensure all activities take place in accordance of the relevant risk assessments.
- Deal with all general customer enquiries & maintain a high level of customer service.
- Carry out all functions in accordance with written or verbally communicated normal operating policies.
- Operate the external and computer software programmes.
- Ensure high standards of cleanliness, hygiene and health and safety across all areas of the building and surrounding areas.
- Monitor the use of all facilities and equipment by clients' delegates of clients and members.
- Report all incidents and complaints via the Ian Robinson Sports Centre complaints and grievances procedure.
- To be an ambassador for Merchant Taylors' School; representing the School with professionalism, enthusiasm and loyalty at all times
- To understand and appreciate the ethos, aims and objectives of Merchant Taylors' School, and be able to relate these to the wider community when required/asked
- To assist with Open Days and other events where applicable and as directed by the line manager.

### **Education & Qualifications** (E): Essential (P): Preferable

- Level 2 Certificate in Fitness Instructing or Level 2 Certificate in Teaching Exercise and Fitness (E)
- 5 GCSE's A-C including Maths and English (p)
- 1st Aid at Work Qualification (p)
- Degree in a sport-related subject (p)

# **Training & Experience**

- Work Experience in the leisure industry or fitness related industry (p).
- Experience of delivering fitness classes (p)

### **Personal Attributes & Qualities**

- Good interpersonal, communication and problem solving skills
- Must be able to demonstrate good time management
- Ability to set up equipment
- Good organisational and analysis skills
- Flexible towards working shifts, evenings and weekends
- Must be enthusiastic, reliable and a good communicator
- A desire to succeed within the industry and a willingness to self-motivate.