

Senior Boys

Merchant Taylors' Schools
Liverpool Road, Crosby, Liverpool L23 0QP
Telephone: 0151 928 3308

Headmaster: David Wickes MA (Oxon)



**MERCHANT
TAYLORS'
SCHOOLS**

For Boys and Girls
aged 4 to 18 years

November 2019

Dear Parent(s)/Guardian(s)

Upper Sixth Parents' Evening
Tuesday 12th November 2019 - 4.45-7.30 pm

I would like to invite you and your son to the Parents' Evening on Tuesday 12th November 2019 starting at 4.45pm in the Williams Hall. This is an important event as it will enable you and your son to discuss his academic progress with his subject teachers as we move towards the culmination of his A Level studies. Given the importance of this conversation, I would suggest that both you and your son are present in order to make the most of it.

Please refer to page 2 of this letter for instructions on how to book your appointments on-line via Trybooking. A copy of the seating plan is also available on the Trybooking website.

I look forward to seeing you there.

Yours sincerely,



Mr D Wickes

UPPER SIXTH FORM PARENTS' EVENING TO BE HELD ON TUESDAY 12 NOVEMBER 2019

The link below will take you through a quick process, so you can reserve your preferred times – one 5 minute slot with each teacher. As it is on a 'First Come First Served basis' you may find your preferred 5 minute slot is already taken, but there are many to choose from.

Please note that after the deadline date of [Sunday 10th November](#) you will not be able to book any appointments.

<https://www.trybooking.co.uk/LYU>

It is quite self-explanatory, but herewith some simple instructions:

A couple of helpful hints before beginning the process:

- Keep a note of the teachers and times you have chosen to make sure you don't double up - (there is a list at Checkout too).
 - Don't go through Checkout until you have selected all your appointments.
- 1 Press CTRL key and click on the link above to access the Homepage which highlights Upper Sixth Form Parents Evening
 2. Click: 'Continue Booking' to access a list of subjects.
 3. Select your first subject then select teacher.
 4. Select your preferred time - all the 5 minute intervals are listed on the left hand side. Simply click the seat next to your preferred time. It will turn green.
 5. You will then be directed to Checkout which will highlight the subject, teacher and time selected.
 - 6, Click Continue Shopping "This Event"

Repeat all steps above until all appointments are made.

Once completed, you will receive an automated email with all your appointments confirmed in booking tickets for ease, so you can print them off and have them on the evening.

