

## Senior Boys

Merchant Taylors' Schools  
Liverpool Road, Crosby, Liverpool L23 0QP  
Telephone: 0151 928 3308

Headmaster: David Wickes MA (Oxon)



**Merchant Taylors'**  
School

February 2020

Dear Parent(s)/Guardian(s)

### **Year 8 Parents' Evening - 4.45 – 7.30pm on Tuesday 17<sup>th</sup> March 2020**

There will be a Parents' Evening on Tuesday 17<sup>th</sup> March 2020 in the Williams Hall from 4.45 – 7.30pm. Please note that this evening replaces a full written report this term, although you will still receive the third half term assessment (HTA3).

The majority of interviews last 5 minutes. Matters requiring longer discussion should be taken up at another time; my staff and I are always pleased to see any parents by appointment. Mr Hunt, Head of Lower School, will be present should you wish to speak with him.

Please refer to page 2 of this letter for instructions on how to book your appointments online.

At 5.30pm and again at 6.15pm Mr Andrews, Deputy Headmaster Academic, will outline further the Year 9 curriculum and will explain the option choices that will need to be made in the following weeks. There will be an opportunity for Q&A too. Mr Williams, Deputy Head Pastoral, will talk about on-line behaviour. You are encouraged to arrange your appointments so that you are able to attend one of these talks.

We are always pleased to receive feedback on your experience of the school. We want to be aware of any areas where we can improve and would be grateful for your views. I will be present throughout the evening and look forward to meeting you.

I do hope that you will find the occasion informative and helpful.

Yours sincerely,

D Wickes

## NEW ON-LINE APPOINTMENT BOOKING SYSTEM FOR PARENTS' EVENING

The link below will take you through a quick process, so you can reserve your preferred times – one 5 minute slot with each teacher. As it is on a 'First Come First Served basis' you may find your preferred 5 minute slot is already taken, but there are many to choose from.

Please note that after the deadline date of [Thursday, 12<sup>th</sup> March 2020](#) you will not be able to book any appointments.

<https://www.trybooking.co.uk/OYE>

It is quite self-explanatory, but herewith some simple instructions:

A couple of helpful hints before beginning the process:

- Keep a note of the teachers and times you have chosen to make sure you don't double up - (there is a list at Checkout too).
- Don't go through Checkout until you have selected all your appointments.

- 1 Click on the link above to access the Homepage which highlights Year 8 Parents' Evening
2. Click: 'Continue Booking' to access a list of subjects.
3. Select your first subject.
4. Then choose your appropriate Teacher
5. Select your preferred time –all the 5 minute intervals are listed on the left hand side. Simply click the seat next to your preferred time. It will turn green. (please note the seat number is the timeslot). .
6. Click 'buy more tickets' until you have selected all relevant teachers.
- 7, You will then be directed to Checkout which will highlight the subject, teacher and time selected

Once completed, you will receive an automated email with all your appointments confirmed in booking tickets for ease, so you can print them off and have them on the evening.

## Senior Boys

Merchant Taylors' Schools  
Liverpool Road, Crosby, Liverpool L23 0QP  
Telephone: 0151 928 3308

Headmaster: David Wickes MA (Oxon)



**Merchant Taylors'**  
School

## Plan of Williams Hall

Year 8 Parents' Evening  
 Tuesday 17th March 2020

Teachers are seated as indicated

