

Information for Candidates Results, Appeals and Certificates



Centre assessment grades and rank orders

Merchant Taylors' Girls' School has submitted provisional centre assessment grades (CAGs) and rank orders to the relevant awarding body in accordance with the Ofqual guidance¹ on *Awarding qualifications in summer 2020* and in line with the awarding body instructions.

¹ <https://www.gov.uk/government/publications/awarding-qualifications-in-summer-2020>

For the reason of fairness, awarding bodies are putting these grades through a standardisation process to ensure grading standards are consistent across all centres. The rank order of candidates will not be changed but the final grades candidates receive may be different to the centre assessment grade. The Ofqual video below explains the standardising process in more details.

<https://www.gov.uk/government/publications/awarding-qualifications-in-summer-2020#summer-symposium>

Merchant Taylors' Girls' School would also like to direct candidates who are worried about their results to the Ofqual Blog post below

<https://ofqual.blog.gov.uk/2020/07/29/feeling-worried-about-gcse-or-a-level-results-this-year/>

Final grades

On candidate statements of results (results slips) and certificates, final grades will be reported in the same way as in previous years.

Final grades will be issued on results day(s) in August as follows:

Date	Qualification type
13/08/2020	GCE (AS, A Levels) and EPQs
20/08/2020	GCSE and other Level 1/2 qualifications

Arrangements for results day(s)

Merchant Taylors' Girls' school will:

- make results available to candidates via their school email no earlier than 8am on the 13th August for AS/A level and 8am on the 20th August for GCSEs
- ensure senior members of centre staff are available/accessible to candidates to discuss results and help with their options choices/UCAS and clearing. Please contact Ms J. Baccino on 0151 924 3140 to either arrange a phone conversation or if required book an appointment to come into school.

Results Day Key Staff contact details

Director of Studies: Mrs B. Miller – 0151 932 2418 – b.miller@merchanttaylor.com

Director of Enrichment and Co-curricular: Mr J. Whitton – 0151 932 2451 – j.whitton@merchanttaylor.com

A Level Key Staff contact details:

Head of Sixth Form: Mrs J. Mayne – 0151 932 2416 – j.mayne@merchanttaylor.com

Head of careers: Mrs V. Mee – 0151 949 9341 or 0151 932 2413 – v.mee@merchanttaylor.com

GCSE Key Staff contact details

Head of Y11: Mr F. Lawell – 0151 932 2445 – f.lawell@merchanttaylor.com

Requesting Centre Assessment Grade information

After results day, candidates can request to receive the centre assessment grade information which Merchant Taylors' Girls' School submitted to the awarding bodies in any of their subjects. These would be the grades the school submitted prior to the external moderation and standardisation process applied by the awarding bodies.

To request this information, candidates must complete the Request for Centre Assessment Grade (CAGs) information form and return it to the examination officer Mrs M. Surridge (MTGSExams@merchanttaylor.com). Requests must come from the candidate, not their parent/guardian. The form can be submitted electronically but must originate from the candidate's school email account.

Concerns about your results

At results time, Ofqual will be providing information for students that sets out how their grades were calculated this year and the options available if they believe their result was not properly produced, including access to appeal. The *National Careers Service Exam Results Helpline*² offers advice each year for students who have not received the results they had hoped for. Ofqual will also make a helpline available to students and their parents or carers to talk about the appeals process and any other questions they may have about their results this summer.

²<https://www.gov.uk/careers-helpline-for-teenagers>

Awarding bodies will also likely provide information for students about results. Merchant Taylors' Girls' School will signpost you to any relevant information at results time.

If you have a concern about a grade you have been awarded, you can ask Merchant Taylors' Girls' School to:

- check whether an error was made when submitting your centre assessment grade and rank order to the awarding body
- raise a complaint with either Mrs C. Tao (c.tao@merchanttaylor.com) or Mrs B. Miller (b.miller@merchanttaylor.com) if you feel you have evidence of bias or that you were discriminated against; you could also pass such evidence on to the awarding body who could investigate for potential malpractice
- seek any information the awarding body holds in relation to how your final grade was calculated
- provide information about the opportunity to take an exam in the autumn series or in summer 2021

Arrangements for appeals

The arrangements for awarding qualifications in summer 2020 state:

Candidates can appeal their grades through their centre if they feel the process this summer was not followed correctly in their case.

A candidate can:

- ask their centre to appeal on their behalf to an awarding body if there is evidence that leads a candidate to believe:
 - the centre made an error when submitting a centre assessment grade or rank order information
 - an awarding body made a mistake when calculating, assigning or communicating a grade
- appeal against the centre's decision
 - not to seek any information the awarding body holds that would be needed for an appeal; and/or
 - not to appeal to the awarding body

A candidate cannot:

- appeal against their centre assessment grades and position in the rank order
- appeal in respect of the process or procedure used by [insert centre name] in calculating your centre assessment grades and position in the rank order
- appeal directly in any respect to the awarding body (unless a private candidate)

Certificates

Certificates, when received from the awarding body, will be issued to candidates/available for collect from reception from November 2020 onwards.

Autumn 2020 Exam series

The autumn series will be available for candidates for whom it was not possible to issue a grade or who wish to improve grades based on taking an exam.

Deadlines for entries are as follows

Qualification type	Entry Deadline
GCE (AS, A Levels)	4 th September
iGCSE Maths & GCSEs (Except English Language)	18 th September
GCSE English Language	4 th October

- GCE AS and A-level examinations start on Monday 5th October and finish on Friday 23rd October
- GCSE examinations start on Monday 2nd November and finish on Monday 23rd November.

The timetables are available from the examination boards please see link below.

<https://www.aqa.org.uk/exams-administration/dates-and-timetables>

<https://www.ocr.org.uk/administration/general-qualifications/preparation/key-dates-and-timetables/>

<https://qualifications.pearson.com/en/support/support-topics/exams/exam-timetables.html>

https://www.wjec.co.uk/media/rsvfqshz/wjec_november_2020_examination_timetable.pdf?language_id=1

The entry fees will be payable by the student or parent/carer (fees are available from the exams officer).

Candidates who wish to be entered must complete the Autumn 2020 series registration form and forward it to Mrs Surridge (MTGSExams@merchanttaylor.com) by the relevant deadline.

Results days will be:

Qualification type	Results Day
GCE (AS, A Levels)	17 th December 2020
GCSEs (Except English Language)	11 th February 2021
GCSE English Language	14 th January 2021