



28 July 2020

Dear parents and guardians,

As you will be aware, A Level results are published this year on Thursday 13 August. This letter sets out the procedure for how this day will run, as well as offering some information on how grades have been calculated in the absence of examinations, and the relevant appeals process.

With the cancellation of this summer's examinations, schools were asked to submit centre assessment grades and a rank order, to the relevant awarding body, for each A Level subject cohort. At Merchants, we undertook this process thoroughly, utilising all the pertinent assessment evidence gathered throughout Sixth Form, and drawing on the experience and expertise of departments' teaching teams. Following departments' work in generating these grades and ranks, an internal standardisation was carried out by a team of senior staff. The grades and ranks submitted to the awarding bodies were thus very much 'centre' assessment grades as they had been generated and ratified by the collective work of the school rather than any one individual. An external standardisation process will be carried out by the awarding body of a qualification and the results following this will be the grades published on 13 August 2020. You may find the information below, from Ofqual, to be helpful in explaining the full process for grading in summer 2020:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/904344/Student_Guide_Summer_2020_20200728_1233_-_access.pdf

As the school must follow the DfE covid guidelines on access to the site, arrangements for Results' Day will be slightly different this year. It is not possible to bring all boys onto site at the same time. We do, however, want to provide the boys with the opportunity to come into school to collect their results, if they wish to. In the first instance, **all exam results will be emailed to the boys (via school email) at 8am on 13 August**. If boys wish to come to school to collect their results, they should do so in line with the form group timings below:

8.30am – 9.00am: U6Be, U6Bu
9.00am – 9.30am: U6CI, U6Co
9.30am – 10.00am: U6Ha, U6Hn
10.00am – 10.30am: U6Hu, U6L, Old Crosbeians
11.00am – 11.30am: U6P, U6Py
11.30am – 12.00pm: U6S, U6Sc
12.00pm – 12.30pm: U6To, U6W

Boys should be dropped off, using the car park one-way system, at the top of the main drive. They should enter the building by the Clock Tower door, sign in and sanitise, then proceed to the Williams Hall to collect their results. Regrettably, we cannot invite parents onto the campus without appointment so parents should remain in their cars please.

Support with university applications will be available from 8am on Results' Day. Initially, boys and their families are asked to contact the Careers team via telephone or email. During these conversations, if face to face guidance is required, an appointment will be made. We recommend that any boy who has



not met both his firm and insurance university offers should contact the Careers team to book an appointment as soon as possible in the morning. The Luft Building will be used as the UCAS / Careers support centre for the day. Appointments made will take place here – please observe the one-way system inside the building. Families coming onto campus for appointments can use the Milton House car park.

The contact details, and locations in the Luft Building, for UCAS / Careers support on Results' Day are:

Head of Careers – 0151 949 9341 (Head of Careers' office) – v.mee@merchanttaylors.com

Head of Sixth Form – 0151 9499 317 (Mr Green's office) – g.bonfante@merchanttaylors.com

Deputy Head Academic – 0151 9499 370 (Chemistry office) – j.andrews@merchanttaylors.com

Full information about the process for publishing results, making appeals, requesting centre assessment grading information and entering the autumn series of examinations can be found in the MTBS policy detailed here:

<https://www.merchanttaylors.com/wp-content/uploads/2020/08/policy-for-2020-exam-results-and-appeals-july-2020.pdf>

If you have any questions or queries, then please do not hesitate to contact me. Whilst we have had to amend arrangements for the publishing of results this year, please rest assured the usual extensive support remains available – just in a slightly different form due to the circumstances.

With best wishes,

J M G Andrews
Deputy Head Academic

