



**Merchant Taylors'**  
School

Ambition | Character | Excellence

# **Merchant Taylors' School, Liverpool**

**Appointment of**

## **Visiting Music Teacher - Brass**

Candidate Brief and  
Information for Applicants

Merchant Taylors' School  
Liverpool Road  
Crosby  
Liverpool  
L23 0QP

Tel: 0151 928 3308

Fax: 0151 949 9300

[www.merchanttaylor.com](http://www.merchanttaylor.com)

## **About Merchant Taylors' School**

In 2020 our historic independent school in Crosby, Liverpool celebrated its 400th anniversary. We are widely recognised as one of the finest schools in the North West of England with a rich heritage of educating girls and boys aged 4 to 18.

We occupy three sites in Crosby and each School is within close walking distance;

**Stanfield Preparatory School** - Coeducational Reception to Year 6

**Merchant Taylors' Boys' School** – Single Sex Years 7 – 13 (some joint teaching in the Sixth Form)

**Merchant Taylors' Girls' School** – Single Sex Years 7 – 13 (some joint teaching in the Sixth Form)

Alongside a rigorous academic curriculum, we offer an abundance of other opportunities, including a vibrant range of clubs and sporting activities designed to inspire and develop the talents of each pupil. Whether it's on the stage, in the concert hall, on the sports field or working in the community, our pupils will have the chance to grow in areas outside the classroom.

Our inspiring teachers seek to nurture a spirit of inquiry and curiosity in all our pupils, helping them to develop to their fullest potential. We also have a committed and highly professional team of support staff who are an integral part of the School which help to create a caring and supportive learning environment. Learn more about us and why we are proud to be investing in potential by viewing our 5-year strategy 2022- 2027:

<https://www.merchanttaylors.com/strategy/>

### **A Single Co-education School From September 2025**

From September 2025 Merchant Taylors' Girls' will join Merchant Taylors' Boys' to create a single, co-educational senior school. The newly created school will be co-educational for all pupils aged 4-18, creating one school, one community, with one vision.

This strategic development allows us to broaden and strengthen our academic provision, while developing new opportunities and ensuring that access to those opportunities is the same for every pupil at Merchant Taylors'. The single, co-educational school will be based at the current Boys' School, which will be known as the Harrison Site.

Re-modelling our structure to become co-educational will provide greater operational and financial efficiency and will allow the School to help ensure that every pound generated in fee income from parents is invested to support the pupil experience. Uniting the Senior Schools on one site will mean that we can invest in one estate, refurbishing and developing it to meet, and indeed exceed, the requirements of all our community.

Merchant Taylors' School has a remarkable history, with every right to be proud of its achievements over the last 400 years. However, there is no room for complacency. The world is changing fast and we need to move with it whilst staying true to our founding purpose 'for the teaching, educating, and instructing of youth'. The core of our strategy is the creation of a more outward-looking school which reflects modern society, generous in its commitments to partnerships and service to others, inclusive and diverse in its outlook, forward thinking and

digitally acute, operating with the advice of, and in partnership with those at the cutting edge of change and with the schools around us. Society continues to evolve and it is our firm intention that the School adapts accordingly with agility and integrity.

In undertaking this change, the Governors are determined to retain all that is good from both the Girls' and Boys' Schools. This will ensure that both the new co-educational Senior School, and indeed Merchant Taylors' as a whole, becomes the best future-facing version of itself, understanding and serving the needs of its community as it has done for the last 400 years.

### **The Post**

We are seeking to appoint a Visiting Music Teacher - Brass to work on a casual basis. The purpose of the role is to prepare and give lessons in Brass (tuned and untuned) to pupils in our Primary and Secondary Schools (including 6th form).

The position will see the successful applicant delivering the following key responsibilities;

### **Key responsibilities**

- Deliver well-structured, accessible and engaging lessons to support pupils to make progress on their instrument/voice
- Organising their own timetable in accordance with the school day and required rotation system
- Arranging ensemble rehearsals when required
- Provide support to the music department and undertake any appropriate tasks as requested by the Director of Music
- to attend concerts, recitals, other events and parents' evenings as requested by the Director of Music
- using a register system to record pupils' practice and attendance.
- Covering music theory in lessons and managing their time effectively so pupils receive well-rounded lessons.
- Thoroughly prepare and enter pupils for ABRSM, Trinity or Rock School exams with the aim of achieving excellent results.
- Be responsible for own professional development through active learning and reflective practice.
- Attend training as required including INSET days at the start of each term and a termly VMT meeting

## **Marketing**

- To be an ambassador for Merchant Taylors' Schools; representing the Schools with professionalism, enthusiasm and loyalty at all times.
- To understand and appreciate the ethos, aims and objectives of Merchant Taylors' Schools, and be able to relate these to the wider community when required/asked.
- To assist with Open Days and other events where applicable and as required.

## **Safeguarding Responsibilities**

- The provision of a safe environment in which children and young people feel heard.
- Being aware of the indicators of abuse and neglect.
- Ensuring vigilance in recognising changes in behaviour or mood.
- Reporting safeguarding concerns in line with the School's Safeguarding Children and Child Protection Policy.
- Attending Safeguarding training and updates as requested by the School.

The duties of this role meet the definition of regulated activity relevant to children and an enhanced DBS check with children's barred list is appropriate.

## **General**

This job description is current at the date of advertising but may be changed to reflect or anticipate changes in the job commensurate with the salary and role. Annual objectives will be agreed between the post holder and their line manager. The job description and person specification does not form part of a contract of employment and each individual task may not have been precisely identified within the duties and responsibilities above. It would be expected that the post holder would carry out any reasonable request made to undertake work of a similar level that is not specified in this job description.

## **Terms and Conditions**

We are seeking a casual working arrangement whereby the hours of work will be flexible based on pupil interest.

## **Benefits**

The successful candidate will be able to take advantage of a number of benefits which include:

- Working as part of a committed and talented team of professionals
- Competitive hourly rate
- Membership of the Schools' administrative pension scheme when the earnings threshold has been met
- Life insurance benefit as part of pension membership
- Access to our on-site fitness suite

- Access to our employee assistance programme providing a 24-hour counselling and advice line
- Support for your continuous professional development

### Personal Specification

Job title – Visiting Music Teacher		
Criteria	Essential	Desirable
<b>Qualifications</b>		
<ul style="list-style-type: none"> <li>• Educated in a relevant subject to degree level or equivalent</li> </ul>	✓	
<b>Skills</b>		
<ul style="list-style-type: none"> <li>• Ability to teach well planned, engaging and suitable lessons and demonstrate a passion for the instrument/voice</li> <li>• Excellent communication and interpersonal skills, together with the ability to work collaboratively staff and pupils</li> <li>• Ability to work both independently and with others</li> <li>• Ability to plan and co-ordinate activities, establishing clear priorities and deadlines</li> </ul>	✓ ✓ ✓ ✓	
<b>Aptitudes</b>		
<ul style="list-style-type: none"> <li>• Adaptable and flexible</li> <li>• Intuitive</li> <li>• Creative</li> </ul>	✓ ✓ ✓	

### Safeguarding Statement

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Applicants will be required to undergo safeguarding checks appropriate to the post, including checks with past employers and the Disclosure and Barring Service (DBS). The post is exempt from the Rehabilitation of Offenders Act 1974 and the School is therefore permitted to ask job applicants to declare all convictions and cautions (including those which are "spent" unless they are "protected" under the DBS filtering rules) in order to assess their suitability to work with children.

## **Applications and Deadline**

For more information about Merchant Taylors' School, Liverpool why not visit our website <https://www.merchanttaylor.com/>

If you would like to apply for this rewarding role please go to [www.merchanttaylor.com/join-our-team/support-staff-vacancies](http://www.merchanttaylor.com/join-our-team/support-staff-vacancies)

Candidates should submit an application form via email to [recruitment@merchanttaylor.com](mailto:recruitment@merchanttaylor.com)

Closing date: Friday 10<sup>th</sup> May 2024 at midday