



## **Merchant Taylors' School**

Ambition | Character | Excellence

### **Merchant Taylors' School Liverpool**

#### **Development Manager**

#### **Competitive salary**

We're looking for an enthusiastic and relationship-focused Development Manager to join Merchant Taylors' School and play a key role in developing our fundraising and alumni engagement programme. Working closely with the Director of External Relations, you'll help identify and build relationships with donors, support engaging fundraising campaigns, develop a varied programme of alumni events and work with the Harrison Society to strengthen our alumni community. You'll also work with the Head of Futures to bring alumni expertise into our Careers provision, while helping to connect former pupils with the School and its history. If you're passionate about building relationships, creating opportunities and making a lasting difference, we'd love to hear from you.

Candidates are strongly encouraged to visit the school website for more information about our thriving school, which offers an exceptionally rich curriculum and strong sense of community [www.merchanttaylors.com](http://www.merchanttaylors.com)

The safeguarding responsibilities of the post include:

- The provision of a safe environment in which children and young people feel heard
- Being aware of the indicators of abuse and neglect
- Ensuring vigilance in recognising changes in behaviour or mood
- Reporting safeguarding concerns in line with the School's Safeguarding Children and Child Protection Policy
- Attending Safeguarding training and updates as requested by the School

The duties of this role meet the definition of regulated activity relevant to children and an enhanced DBS check with children's barred list is appropriate.

#### **School Safeguarding Statement**

<mailto:HRTeam@merchanttaylors.com> The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Applicants will be required to undergo safeguarding checks

appropriate to the post, including checks with past employers and the Disclosure and Barring Service (DBS). The post is exempt from the Rehabilitation of Offenders Act 1974 and the School is therefore permitted to ask job applicants to declare all convictions and cautions (including those which are "spent" unless they are "protected" under the DBS filtering rules) in order to assess their suitability to work with children.

For further details and to apply, please visit [www.merchanttaylors.com/join-our-team/support-staff-vacancies](http://www.merchanttaylors.com/join-our-team/support-staff-vacancies)

Candidates should submit an application form via email to [recruitment@merchanttaylors.com](mailto:recruitment@merchanttaylors.com) or alternatively post to Human Resources Department, Merchant Taylors' School, Liverpool Road, Crosby, Liverpool L23 0QP.

Closing date: Friday 16<sup>th</sup> October 2026 at midday however, we reserve the right to close the vacancy early so you are encouraged to apply as soon as possible.

Proposed interview date: Friday 23<sup>rd</sup> October 2026